

QualTrain Australia Timetable for Courses – 2010 to early 2011 – Last updated 23.08.2010

<p>Course description CHC42608 Certificate IV in Celebrancy</p>	<p>Enrolment for accredited training courses is essential – 28 days in advance. Prices are available on application.</p>	
<p>Five Compulsory units of competency: CHCADMIN305D Work within the administration protocols of the organisation CHCCEL401A Work effectively in a celebrancy role CHCCEL406A Identify and address client needs in a celebrancy role CHCCOM403A Use targeted communication skills to build relationships CHCCS400A Work within a relevant legal and ethical framework</p> <p>The four elective units for Marriage Celebrancy: CHCCEL402A Establish and maintain knowledge of legal responsibilities of a marriage celebrant CHCCEL403A Develop an effective relationship with a marrying couple CHCCEL404A Plan a marriage ceremony in line with legal requirements CHCCEL405A Conduct and review a marriage ceremony in line with legal requirements</p>	<p>Course: Part 1 & 2 October / November 2010 Sunday 31st October Monday 1st November Tuesday 2nd <i>Break</i></p> <p>Friday 5th Saturday 6th Sunday 7th <i>Break</i></p> <p>Sunday 14th</p> <p>Limited places available must enrol prior to 29th August 2010</p>	<p>Course: Part 1 & 2 January 2011 Thursday 6th Friday 7th Saturday 8th Sunday 9th Monday 10th <i>Break</i></p> <p>Friday 14th Saturday 15th</p>
<p>Four elective units including Funeral Celebrancy</p> <p>CHCCS426A Provide support and care relating to loss and grief SIFFNL009A Plan and conduct a funeral ceremony SIFFNL003A Arrange funerals CUSMPF04A Prepare self for performance</p>		<p>Course: Elective (Part 3) January 2011</p> <p>Tuesday 18th Wednesday 19th Thursday 20th group fieldtrip Friday 21st <i>Break</i></p> <p>Sunday 23rd</p>
<p>Further elective units including Writing and Performance and Business Services</p> <p>HLTHIR403B Work effectively with culturally diverse clients and co-workers CUFWRT301A Write content for a range of media BSBCMM401A Make a presentation BSBREL402A Build client relationships and business networks BSBSMB306A Plan a home based business BSBSMB403A Market the small business</p>	<p>Dates will be available in the 2011 calendar</p>	
<p>QualTrain Australia will be closed between the dates of 30th August to 16th October 2010 (office refurbishment). The new timetable will be published in November 2010.</p>		
<p>RPL (Recognition of Prior Learning) To gain the Certificate IV in Celebrancy, your evidence will need to show that you have worked as a celebrant, that you have applied (or are able to apply) your skills in the community services sector, and that your work has encompassed at least <u>thirteen</u> of the competencies listed above, including the five compulsory and five mandatory for marriage celebrancy.</p> <p>QualTrain Australia welcomes your RPL enquiry.</p>		